



SunSmart School Accreditation Application Form



School Name: _____

School ID (MOE) Number: _____

Contact Name: _____

Position: _____

Email address: _____

Phone number: _____

Please answer the following questions about your school's sun protection practices and policies.

BEHAVIOUR

CLOTHING

1 Is hat-wearing enforced at your school? (Terms 1 and 4)

- Yes – enforced
 No – not enforced but encouraged
 No – neither enforced nor encouraged

Comments _____

2 What types of hats do your students wear?

(Please tick all that apply)

- Broad-brimmed hats (at least 7.5cm brim)
 Bucket hats (at least 6cm brim and deep crown)

Comments _____

3 What are the consequences for a student not wearing a hat when outside? (Terms 1 and 4)

(Please tick all that apply)

- Must play in shade or indoors
 Must wear school 'spare' hat
 No restriction or consequence

Comments _____

4 Are staff encouraged to wear broad-brimmed or bucket hats when outside? (Terms 1 and 4)

- Yes
 No

Comments _____

5 Does your school have a uniform?

- Yes
 No

Comments _____

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6 Does your school encourage students to wear sun protective clothing (e.g. sleeves, collars)

- Yes
- No

Comments _____

SUNSCREEN

7 What happens in your school regarding sunscreen (broad spectrum, at least SPF30)?

(Please tick all that apply)

- Available in all classrooms
- Parents are encouraged to provide
- Available at various points around the school (e.g., school office)
- Available for specific occasions (e.g., sports days, excursions)
- Time is given to apply before lunch

Comments _____

INFORMATION ON SUN PROTECTION

8 When does your school publicise and reinforce sun protection messages? (Terms 1 and 4)

(Please tick all that apply)

- School assemblies
- Newsletters
- Parent meetings
- Student activities
- Staff activities
- School website
- School handbook/prospectus
- None of the above

Comments _____

9 On Enrolment - what are parents/caregivers told about your sun protection policy/procedure?

(Please tick all that apply)

- Children are required to wear hats outdoors
- Children encouraged to wear sun protective clothing
- Parents encouraged to provide sunscreen
- Adults (involved in school activities) are encouraged to practice sun protection behaviours
- No information is given

Comments _____

CURRICULUM

10 Does your school incorporate sun protection education when delivering the curriculum?

- Every year, formally incorporated into the curriculum
- Regularly, but informally incorporated into the curriculum
- Delivered informally
- Not delivered

Comments _____

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11 How is sun protection education incorporated into your school's curriculum?

(Please tick all that apply)

- Classroom based activities
- School assemblies
- Whole school activities (e.g., SunSmart days, tree planting)

Comments _____

12 What resources do you use to deliver sun protection education?

- Cancer Society SunSmart Schools resources – <https://www.sunsmart.org.nz/sunsmart-schools/sunsmart-schools-resources/>
- Resources developed within school

Comments _____

ENVIRONMENT

13 Considering trees, covered areas and portable shade, what is the situation at your school with respect to shade?

- Inadequate shade for students to use for any activity
- Some useful shade but insufficient for most activities
- Sufficient shade for most students to sit during passive activities (e.g., eating lunch undercover, a few large trees for shade)
- Substantial shade available for both passive and some active pursuits (e.g., shade cover over playground equipment, several large trees for shade)

Comments _____

14 What future plans does your school have for increasing shade?

- We have substantial shade and don't need to increase it
- We have definite plans and are seeking funding to increase shade within the near future
- We intend to increase our shade but are limited due to funding
- We have no plans to increase shade as it's not a priority area

Comments _____

MINIMISING UVR EXPOSURE

15 What does your school endeavor to do to minimize UVR exposure? (Terms 1 and 4)

(Please tick all that apply)

- Assemblies are either held indoors, under shade or before 10am
- Outdoor excursions/sports days held early or later in the day (if possible)
- Lunch is eaten indoors or in shady areas
- On fine days, students are allowed to stay indoors during breaks (e.g., library)
- Extended morning tea break and shortened lunch break
- Outdoor classes after 10am are conducted in the shade

Comments _____

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16 What happens at your school with respect to outdoor swimming?

(Please tick all that apply)

- No school swimming/ indoor pool
- Shade near pool
- Encourage non-swimming students to use available shade
- Water resistant sunscreen available
- Encourage sunscreen use
- Allow time for sunscreen application
- Encourage rash suits

Comments _____

POLICY/PROCEDURE

17 Does your school have a current written sun protection policy/procedure?

- Yes
- No (<https://sunsmart.org.nz/sunsmart-schools/sunsmart-sample-policies/>).

Comments _____

18 Does your Board of Trustees and Principal review (or will review if new document) the sun protection policy/procedure at least once every 3 years?

- Yes
- No

Comments _____

ADDITIONAL ACTIVITIES

19 Is your school involved in any additional activities to promote sun protection messages (not already covered above)?

20 Does your school undertake ongoing assessment of sun protection behaviour, shade provision and curriculum emphasis on sun protection?

- Yes
- No

Comments _____

Please send this completed form AND a copy of your schools' Sun Protection Policy/Procedure to your local Cancer Society division - (<https://www.cancer.org.nz/about-us/find-a-cancer-society-office-near-you/>)

THANK YOU FOR COMPLETING THE APPLICATION FORM

Becoming a SunSmart Accredited School tells the community that your school is committed to the future health of its students.

MINIMUM CRITERIA FOR SUNSMART SCHOOLS ACCREDITATION

The sun protection policy/procedure is implemented during terms 1 and 4, when ultraviolet radiation (UVR) levels are most intense.

All staff, students and parents/caregivers are to be informed of the sun protection policy/procedure and its intended practices.

All students wear a broad brimmed (at least 7.5cm brim) or bucket hat (minimum 6cm brim, deep crown) when outside.

Students not wearing a hat are required to play in allocated shade areas

The use of broad-spectrum, water-resistant, sunscreen of at least SPF30 is encouraged.

The use of sun protective clothing is encouraged (e.g. sleeves and collars).

Staff are encouraged to act as role models by practicing SunSmart behaviours.

SunSmart education programmes are included in the curriculum at all levels yearly.

The sun protection policy is reflected in the planning of all outdoor events (e.g., camps, excursions, sporting events).

The school has sufficient shade or is working towards increasing the number of trees and shade structures so as to provide adequate shade in the school grounds.

The BOT and Principal review the sun protection policy/procedure regularly, including making suggestions or improvements at least once every three years.